

**GARBAGE, REFUSE, RECYCLING,
HOUSEHOLD HAZARDOUS WASTE,
AND/OR CLEAN GREEN SERVICE
RULES AND REGULATIONS
CITY OF SANTA CLARA**



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GARBAGE, REFUSE, RECYCLING, HOUSEHOLD HAZARDOUS WASTE, AND/OR CLEAN GREEN SERVICE RULES AND REGULATIONS CITY OF SANTA CLARA



1. GENERAL STATEMENT AND DEFINITIONS

1.A AUTHORITY

Title 8, Chapter 8.25 of “The Code of the City of Santa Clara, California” (“City Code”) provides the authority to establish these administrative Rules and Regulations governing the storage, collection, transportation, and disposal of Garbage, Refuse, Recycling and Clean Green materials (“Rules and Regulations”). These Rules and Regulations, as prepared by the City Manager and approved and adopted by ordinance or resolution of the City Council, shall include, but not be limited to establishing the following:

- 1.A.1** Fees for processing applications (City Code Section 8.25.010(o) and Section 8.25.230);
- 1.A.2** Frequency of Refuse collections from various types of property (City Code Section 8.25.010(o) and Section 8.25.120);
- 1.A.3** The type of special Container required for certain classes of property (City Code Section 8.25.010(o), Section 8.25.100 and Section 8.25.090);
- 1.A.4** The type of vehicles to be used in making such collections (City Code Section 8.25.010(o), Section 8.25.110(b) and Section 8.25.070);
- 1.A.5** The placement, set out, and return times of Containers (City Code Section 8.25.080(a) and (c));
- 1.A.6** Bin standards and specifications (City Code Section 8.25.100(a));
- 1.A.7** The repainting of Containers (City Code Section 8.25.100(b));

1. GENERAL STATEMENT AND DEFINITIONS (Continued)

- 1.A.8** Locations for depositing Recyclable materials (City Code Section 8.25.280(b));
- 1.A.9** Methods for disposal of Refuse (City Code Section 8.25.340 and Section 8.25.030);
- 1.A.10** Timing for the removal of Refuse (City Code Section 8.25.050(b) (7) and (9)); and
- 1.A.11** Administrative procedures promulgated by the City Manager to implement the Rules and Regulations (City Code Section 8.25.150).

In addition to these administrative Rules and Regulations, existing contracts between the City and various private companies further specify the terms and conditions in which Garbage, Refuse, Recycling and Clean Green materials shall be stored, collected, transported, and/or disposed in the City of Santa Clara.

1.B INCORPORATION OF MUNICIPAL SERVICES DIVISION RULES AND REGULATIONS

These Rules and Regulations hereby incorporate by reference all of the Rules and Regulations of the Municipal Services Division of the Department of Finance of the City of Santa Clara. Rules governing the establishment of credit, rendering and payment of bills, financial aspects of temporary service or discontinuance of service for electricity are contained in the Municipal Services Division Rules and Regulations.

1.C DEFINITIONS

Terms appearing with an initial letter capitalized, are defined terms. Unless the particular provision or the context otherwise requires, the definitions and provisions contained in Title 8, Chapter 8.25 of the City Code entitled, "Accumulation, Transportation and Disposal of Waste Matter" are hereby incorporated by reference and govern the construction, meaning, and application of the words and terms used in these Rules and Regulations. The definitions set forth in the Rules and Regulations for the Municipal Services Division, Department of Finance, are incorporated by reference as set forth in full, and those definitions are not repeated here; reference should be made to Section 1.B of Municipal Services Division Rules and Regulations. The singular of a word or term shall include the plural and the plural shall include the singular.

2. SCHEDULE OF FEES

2.A ADMINISTRATIVE FEES

A fee of \$200 shall be charged to each applicant desiring to provide solid waste collection service in the City. The purpose of such fees is to reimburse the City for part of administrative expenses incurred in connection with the processing of the application. None of the fees paid by applicant for expenses incurred by City shall be reimbursed.

2.B NOTICE OF HEARING FEE.

The applicant shall also reimburse the City for the actual cost to publish a Notice of Hearing in a newspaper of general circulation within the City. This fee is non-refundable.

3. STORAGE AND ACCUMULATION OF REFUSE ON PROPERTY

- 3.A** In addition to the requirements of Section 8.25.030 of the City Code, in connection with the Annual Clean-Up Campaign, Christmas Tree Collection Program, or such other programs authorized by the City Council, no person may throw, drop, leave, dump, burn, place, keep, accumulate, or otherwise Dispose of any Refuse on the public or private property of another (with or without the permission of the property owner).
- 3.B** The City reserves the right to require property owners to provide and maintain structural enclosures for Garbage cans/bins, recycling bins and/or Containers whenever such enclosures are necessary to:
- 3.B.1** Prevent litter,
 - 3.B.2** Restrict access to Containers,
 - 3.B.3** Preserve the health, safety and welfare of the public, or
 - 3.B.4** Enhance aesthetic appearances (see Section 4.D. of these Rules and Regulations).
- 3.C** Individual cans, automated carts, or large capacity bins used to provide Garbage, and/or recycling service to various classes of properties shall be stored and serviced in accordance with Table 1, Table 2, or Table 3 below, to preserve the health, safety, and welfare of the public. The storage location of all Containers shall be easily accessible and maintained free of litter, uncontained Garbage, or other materials. All cans and bins which contain Garbage shall have tightly closed lids.

**3. STORAGE AND ACCUMULATION OF REFUSE ON PROPERTY
(Continued)**

Table 1

GARBAGE SERVICE

Class of Service	Type of Container	Point of Storage ¹	Point of Collection ⁵
A. Residential			
1. Single Family			
a. Sideyard/Backyard Service	Individual Can	Side or Rear Yard	Side or Rear Yard ²
b. Automated Cart Service	Variable Sized Cart ³	Side or Rear Yard	Gutterline
2. Duplex, Triplex, Fourplex			
a. Sideyard/Backyard Service	Individual Can	Side or Rear Yard	Side or Rear Yard ²
b. Automated Cart Service	Variable Sized Cart(s) ³	Side or Rear Yard	Gutterline
3. Mobile Home	Individual Cart or Bin	Side or Rear Yard	Point of Storage ⁴
4. Multi Family Apartment (greater than four units)	Individual Cart or Bin	Side or Rear Yard	Point of Storage ⁴
5. Townhouse			
a. Automated Cart Service	Variable Sized Cart(s) ³	Side or Rear Yard	Gutterline
b. Can	Individual Can	Side or Rear Yard	Side or Rear Yard
c. Bin Service	Bin	Side or Rear Yard	Side or Rear Yard
B. Institutional			
1. School	Bin	Side or Rear Yard	Point of Storage ⁴
2. Church	Bin	Side or Rear Yard	Point of Storage ⁴
3. Hospital	Bin	Side or Rear Yard	Point of Storage ⁴
4. City Property	Bin	Side or Rear Yard	Point of Storage ⁴
5. Quasi Public Property	Bin	Side or Rear Yard	Point of Storage ⁴
C. Commercial	Individual Cart or Bin	Side or Rear Yard	Point of Storage ⁴
D. Industrial	Bin	Side or Rear Yard	Point of Storage ⁴

¹ Bins required to be stored in enclosures (unless exempted).

² Occupant may elect to have individual can(s) at the side or rear yard for collection.

³ Automated cart service must be brought out to the public/private street and placed in the gutterline for collection. Available cart size capacities are 20 gallon, 32 gallon, 68 gallon, and 95 gallon.

⁴ Special arrangements may be made for specific location of on-site collection of Garbage. If bin has to be moved by service provider more than 5' from bin setout/storage location, extra "push/pull charge" will be added to billing.

⁵ Service for handicapped Customers will be made by special arrangements with contractor.

**3. STORAGE AND ACCUMULATION OF REFUSE ON PROPERTY
(Continued)**

Table 2

CLEAN GREEN COLLECTION SERVICE

Class of Property	Service Mandatory, Optional, Not Provided	Type of Container	Point of Storage	Point of Collection
A. Residential				
1. Single Family	Mandatory	Individual Cart	Side or Rear Yard	Gutter Line
2. Duplex, Triplex, Fourplex	Mandatory	Individual Cart	Side or Rear Yard	Gutter Line
3. Mobile Home	Optional	Not Applicable	No Service	Include with Garbage
4. Multi Family Apartment (greater than four units)	Optional	Individual Cart	Side or Rear Yard	Gutter Line
5. Townhouse ¹	Optional	Not Applicable	No Service	Include with Garbage
	Not Provided	Not Applicable	Not Applicable	Not Applicable
B. Institutional				
1. School ¹	Not provided	Not Applicable	No Service	Include with Garbage
2. Church ¹	Not provided	Individual Can ¹	Side or Rear Yard	Parkway or Sidewalk
3. Hospital ¹	Not provided	Not Applicable	No Service	Line
4. City Property ¹	Not provided	Individual Can ¹	Side or Rear of Property	Include with Garbage
5. Quasi-Public Property ¹	Not provided	Not Applicable	No Service	Parkway or Sidewalk Line
				Include with Garbage
C. Commercial ¹	Not provided	Not Applicable	No Service	Include with Garbage
D. Industrial ¹	Not provided	Not Applicable	No Service	Include with Garbage

¹ These classes of properties do not receive a separate Clean Green collection service; Clean Green materials are to be placed in Garbage Containers and will be collected with Garbage collection services but not composted separately. "Townhouse" is a designation for a multi-family housing development which does not receive Clean Green service.

**3. STORAGE AND ACCUMULATION OF REFUSE ON PROPERTY
(Continued)**

Table 3

RECYCLING COLLECTION SERVICE

Class of Property	Type of Container	Point of Storage (outside structure)	Point of Collection
A. Residential			
1. Single Family	Recycling Tub Bucket ²	Side or Rear Yard	Parkway or Sidewalk Line
2. Duplex	Recycling Tub Bucket	Side or Rear Yard	Parkway or Sidewalk Line
3. Mobile Home ¹	Bin/Cart	Side or Rear Yard	Point of Storage ³
4. Multi Family Apartment ¹	Bin/Cart	Side or Rear Yard	Point of Storage ³
5. Townhouse	Recycling Tub Bucket	Side or Rear Yard	Parkway or Sidewalk Line
B. Institutional			
1. School ¹	Bin/Cart	Side or Rear	Point of Storage ³
2. Church ¹	Bin/Cart	Side or Rear	Point of Storage ³
3. Hospital ¹	Bin/Cart	Side or Rear	Point of Storage ³
4. City Property ¹	Bin/Cart	Side or Rear	Point of Storage ³
5. Quasi-Public Property	Bin/Cart	Side or Rear	Point of Storage ³
C. Commercial ¹	Bin/Cart	Side or Rear	Point of Storage ³
D. Industrial	Bin/Cart	Side or Rear	Point of Storage ³

¹ Recycling collection service voluntary. Contract required with the City and service provider for type and frequency of collection and set out Containers.

² Besides recycling Container (18 gallon capacity) provided, bundled newspaper, bundled magazines, paper grocery bags, and/or additional recycling (18 gallon capacity maximum) with one type of paper commodity (i.e., newspaper, magazines, or mixed paper) in each may be set out.

³ Special arrangements may be made for specific location of on-site collection of recyclables.

4. CONTAINERS

4.A GENERAL

The purpose of a Container is to store, until collected, accumulated Garbage, Refuse, recyclables or Clean Green in such a manner that will not create a public health, vector or nuisance problem.

4.B STANDARDS

4.B.1 Individual Cans

- 4.B.1.(a)** Individual Customer provided Containers (cans) shall be constructed of materials (metal, pvc plastic, hard rubber) sufficiently durable to withstand repeated handling in all types of weather and conditions. Handles, when provided, shall be sturdy enough to endure repeated lifting without detachment. Any individual Container storing Garbage and other materials shall be equipped with a tight-fitting lid.
- 4.B.1.(b)** The maximum weight of any individual Container, including its contents shall not exceed seventy (70) pounds and may not exceed thirty-two (32) gallons in capacity.
- 4.B.1.(c)** Garbage and Refuse stored or set out in unsafe or unsuitable Containers will not be collected. Oversized or cut-down oil drums, cardboard boxes, paperboard barrels, or plastic bags are not acceptable Containers.

4.B.2 Automated Carts

- 4.B.2.(a)** automated wheeled carts shall be provided to Customer for collection of Garbage, Clean Green Materials, and by special arrangement for Recyclable Materials. Standard sizes of Carts available shall be in capacities of 20 gallons, 32 gallons, 68 gallons, and 95 gallons. Carts are to remain with the property and are not to be removed or used for other uses.
- 4.B.2.(b)** Carts shall be constructed of materials (plastic, metal) sufficiently durable to withstand repeated handling in all types of weather and conditions. Carts shall be provided

4. CONTAINERS (Continued)

with attached lid, wheels, and capable of being collected with automated lifting equipment.

4.B.2.(c) The maximum weight of any individual Cart, including its contents shall not exceed two hundred (200) pounds.

4.B.2.(d) Where Automated Cart Service is provided, other type containers for materials are not acceptable Containers.

4.B.3 Recycling Tub Bucket

4.B.3.(a) Recycling Tub Bucket(s) with minimum 18 gallon capacity, shall be provided to single family, and subscribing multi-family residential customers for collection of Recyclable Materials. recycling tub buckets are to remain with the property and are not to be removed or used for other uses.

4.B.3.(b) Recycling tub bucket(s) shall be constructed of plastic material sufficiently durable to withstand repeated handling in all types of weather and conditions.

4.B.3.(c) The maximum weight of any individual recycling tub bucket, including its contents, shall not exceed fifty (50) pounds.

4.B.3.(d) Single family residential Customers are to set out paper Recyclable Materials, (cardboard, newspaper, magazines, or mixed paper) in secured bundles, paper grocery bags, additional recycling tub bucket(s) (18 gallon capacity maximum) and set out other Recyclable Materials (metal cans, glass bottles, and plastic (PET and HDPE) bottles) in provided recycling tub bucket(s). The same is true for subscribing multi-family residential Customers unless carts are provided for set outs.

4.B.4 Bins

4.B.4.(a) Bins (receptacles with a capacity of one cubic yard or more) shall be constructed of durable metal not less than 14 gauge. The term bin includes drop body bulk containers

4. CONTAINERS (Continued)

that are used for the storage of Garbage, Refuse, or materials derived from construction and demolition projects.

4.B.4.(b) Bins used for the storage of Garbage and Refuse shall be equipped with an easily accessible lid to facilitate hand-loading and emptying by mechanical equipment when used at residential condominiums, mobile homes, multi-family apartments, Commercial, Institutional, or Industrial properties. Lids may be constructed of durable plastic, rubber, or minimum 14-gauge sheet metal.

4.B.4.(c) Bins shall be constructed and maintained so that liquids do not leak, drip, spill or flow out of them. Collectors authorized by the City to provide Refuse service are to furnish bins to Customers. Such bins shall be identified with a color pattern unique to each Collector and fixed with a label or legend stating at least the name and telephone number of the Collector who provided the bin.

4.B.4.(d) The standard dimension of Bins shall be as follows:

<u>Size</u>	<u>Width</u>	<u>Length</u>	<u>Height</u>
1 c.y	72"	26"	30 ½"
2 c.y	72"	36"	36"
3 c.y.	72"	43"	48 ½"
4 c.y.	72"	54"	48 ¼"
6 c.y. (low)	72"	64"	60"
6 c.y. (high)	72"	54"	72 ½"
8 c.y.	72"	64"	80"

Any variance from the above dimensions must be pre-approved by the City's designated representative.

4.B.4.(e) Only bins with lids, or compacting drop body bulk service Containers may contain garbage or putresible matter.

4.B.5 Drop Body Bulk Service Containers

4. CONTAINERS (Continued)

- 4.B.5.(a)** Drop body bulk service containers shall not exceed outside dimensions of 8.0 feet in width or 22 feet in length. The capacity of drop body bulk service Containers shall be determined by multiplying the internal dimensions of inside width, length and height. For Residential, Commercial, and Institutional Property zoned Customers, manufacturer certificate of container size shall be provided to City and stamped on the Container. Containers must be labeled with the collection company's name, address, and contact phone number.
- 4.B.5.(b)** Particular care shall be given to the maintenance of compacting Containers seals so that liquids do not leak, drip, spill or flow out of them. Containers shall be placed so as to avoid spilled liquid or materials being discharged into the storm drainage system.

4. CONTAINERS (Continued)

4.C PAINING, GENERAL REPAIR AND UPKEEP OF BINS AND DROP BODY BULK SERVICE CONTAINERS

4.C.1 The owner of large capacity bins or drop body bulk service Containers shall be responsible for the general repair, upkeep, cleanliness and appearance of the Containers. The owner of such Container is typically the Collector authorized to provide Refuse service.

4.C.2 Not less than once per year, the Collector shall inspect each bin or drop body bulk service bin to ensure such Container is maintained in conformance with these Rules and Regulations. Containers that do not meet these requirements shall be removed from service immediately until repaired or replaced.

4.D CONTAINER ENCLOSURES

Enclosure requirements for Containers servicing various classes of property are set forth in the City Zoning Ordinance, as amended from time to time.

5. ADDITIONAL RESIDENTIAL COLLECTION SERVICES

5.A SCOPE OF SERVICES

Residential dwellings within the City limits of Santa Clara are eligible to participate in additional collection service programs provided by the City. The following is a list of collection service programs provided:

	Single Family Residential (4 Units or Less)	All Other Residential Units
5.A.1 Curbside Clean Green Collection Program,	Yes	*
5.A.2 Curbside Recycling Collection Program,	Yes	*
5.A.3 Annual Clean-Up Campaign,	Yes	**
5.A.4 Annual Christmas Tree Collection Program, and	Yes	Yes
5.A.5 Household Hazardous Waste Drop-off Program	Yes	Yes

Note: * voluntary complex subscription required; additional fee charged

** complexes of 50 units or greater may contract for exemption from service. Some developments may not be offered the service due to inadequate set-out space at the determination of the City.

5.B RESIDENTIAL CLEAN GREEN COLLECTION PROGRAM

5.B.1 “Clean Green” waste Collection Program is provided to single family residential dwellings within the City subscribing, and any other subscribing residential complexes.

5.B.2 The City charges for this service and the rates are determined and adjusted by the City Council.

5.B.3 Rules and Regulations for the Clean Green Collection program are presented in Appendix 1, and may be amended from time to time by City Council.

**5. ADDITIONAL RESIDENTIAL COLLECTION SERVICES
(Continued)**

5.C RESIDENTIAL RECYCLING COLLECTION PROGRAM

- 5.C.1** Residential Recycling Collection program is provided by the City to single family residential dwellings within the City. Service to apartment complexes, condominiums and mobile home developments is provided by the City, but is voluntary under a complex subscription service left up to the property owner.
- 5.C.2** The City charges for this service and the rates are determined and adjusted by the City Council.
- 5.C.3** Rules and Regulation for the Residential recycling Collection program are presented in Appendix 2, and may be amended from time to time by the City Council.

5.D ANNUAL CLEAN UP CAMPAIGN COLLECTION PROGRAM

- 5.D.1** Annual Clean Up Campaign Collection Program (“Clean Up Campaign”) is provided to all Residential dwellings in the City serviced by public streets. Apartment complexes of 50 units or greater may contract for an exemption from receiving the service and paying the corresponding service charge. Some developments may not be permitted to participate in the Clean Up Campaign due to a lack of space to set-out debris at the discretion of the City.
- 5.D.2** The City charges for this service and the rates are determined and adjusted by the City Council.
- 5.D.3** Rules and Regulations for the Clean Up Campaign are presented in Appendix 3, and may be amended from time to time by the City Council.

5.E RESIDENTIAL CHRISTMAS TREE COLLECTION PROGRAM

- 5.E.1** The City will designate a week (typically the first full week of the calendar year), in which single family residents who receive Clean Green Collection services may setout for collection of whole Christmas trees, without ornaments, tinsel, tree stands, and plastic bags.

**5. ADDITIONAL RESIDENTIAL COLLECTION SERVICES
(Continued)**

5.E.2 There is no additional charge to the residents for this service.

5.F HOUSEHOLD HAZARDOUS WASTE DROP OFF PROGRAMS

5.F.1 City residents may participate in household hazardous waste drop off programs provided periodically by the City or its contracted designee.

5.F.2 The City charges for this service and the rates are determined and adjusted by the City Council.

5.F.3 Rules and Regulations for periodic household hazardous waste drop-off events will be provided with the notices of the events mailed to the residences. These Rules and Regulations may be amended from time to time.

6. GARBAGE COLLECTION SERVICE

6.A SCOPE OF SERVICE

The frequency and type of Garbage collection service extended to Residential, Institutional, Commercial or Industrial establishments shall be governed by the rate and manner in which Garbage and Refuse is generated, stored and collected from the Premise.

6.A.1 Residential Service

- 6.A.1.(a)** Garbage service to all Residential properties shall be provided solely and exclusively by a Refuse collection contractor approved by the City Council. Currently this Refuse collection contractor is Mission Trail Waste Systems ("MTWS"). Each Residential dwelling unit is entitled to utilize the weekly Garbage collection service on the day established by MTWS. The minimum service provided and billed to single family residential units shall be one can collected once a week. If more than one can collection per week is required, a written request stating the additional service desired shall be sent to:

Mission Trail Waste Systems
1060 Richard Avenue
Santa Clara, CA 95050-9808

- 6.A.1.(b)** Weekly Residential Garbage Collection program is provided. single family residential Customers have a choice of two garbage collection program options as follows:

6.A.1.(b).1 Sideyard or Backyard Collection Service In Resident Provided Cans

- i) Resident provides 32-gallon can(s) for garbage collection.
- ii) Set-out is to be at a location accessible to the collector in the side or rear yard of the property. Any gates are to be unlocked to facilitate entry by the Collector. No pets are to be present while collection is made.

6. GARBAGE COLLECTION SERVICE (Continued)

6.A.1.(b).2 Automated Wheeled Cart Collection Service

- i.) Resident provided cart for Garbage collection. Cart size based on level of service.
- ii.) Set-out is to be in the gutterline in front of the residence with wheels touching the curb.
- iii.) Set-out shall not be earlier than the day immediately preceding the scheduled collection day and shall promptly be returned by the resident to the side or rear yard on the day of collection.

6.A.1.(c)3 Automated Carts, Cans, and Large Capacity Bins serving Townhouses, Condominiums, Apartments and other types of Multi-family Complexes, shall not be stored or set out for collection within the public right-of-way without City approval.

6.A.2 Commercial And Institutional Service

Garbage service to Commercial and Institutional properties shall be provided solely and exclusively by the City's franchised garbage collection Contractor approved by the City Council, currently this is MTWS except as provided otherwise in the Garbage Franchise Agreement between the City's franchised Refuse Collection contractor and the City. The Customer must sign and return agreement identifying desired service type and frequency.

6.A.3 Industrial Service

Garbage and recycling services to industrially zoned properties may be provided by an unlimited number of collection contractors provided, however, all such collection contracts shall have a valid non-exclusive franchise agreement with the City and approved by the City Council to provide such service.

6.B BILLING

6.B.1 Residential, Commercial, Institutional Collection Services

6.B.1.(a) Charges

6. GARBAGE COLLECTION SERVICE (Continued)

The City of Santa Clara shall bill and collect the charges established for solid waste program services for Garbage, recycling, Clean Green household hazardous waste, and Clean Up Campaign. If the City does not provide the service, the City shall reimburse the City's contractor for collection services as provided by agreements.

6.B.2 Industrially Zoned Properties-Garbage and Refuse Collection Service

Each valid approved non-exclusive Garbage and Refuse Collection contractor shall be responsible for all the billing and collecting of charges from their individual Customers and be responsible for paying the appropriate franchise fees to the City per their agreement.

7. COLLECTION VEHICLE STANDARDS

- 7.A** All collection vehicles licensed to travel on public streets shall comply with the applicable provisions of the California Vehicle Code, as amended.
- 7.B** All Garbage, recyclables, and Clean Green shall be conveyed in standard industry-type collection vehicles, so when constructed, loaded and maintained there will not be any leakage, spillage or loss of contents therefrom.
- 7.C** All Garbage, recyclables, and Clean Green, when placed in such collection vehicle, and during its passage through the streets and alleys of the City, shall be covered with a rigid, non-absorbent cover so as to prevent spillage and, as far as possible, access thereto by flies, insects, rodents or other vectors.
- 7.D** All collection vehicles operated by authorized Collectors shall be painted in a uniform color to enhance the visibility of the vehicle and distinguish them from other authorized Collectors. Such vehicles shall be numbered in consecutive sequence and shall have the contractor's name, in-service telephone number, place of business and the number of the vehicle painted in letters of contrasting color on each side and rear of each vehicle. Said rear number, and any cautionary message or device shall be readable from a distance of one hundred (100) feet.
- 7.E** All collection vehicles shall be kept clean and in a good state of repair. Vehicle interiors shall be thoroughly cleaned, as may be required, to maintain sanitary conditions.
- 7.F** All collection vehicles shall be operated, to the extent practical, without unnecessary noise, disturbance or commotion.
- 7.G** For safety reasons, vehicles shall be equipped with suitable back-up alarm devices as required by law.

8. RECYCLING COLLECTION SERVICES

- 8.A** Residents are encouraged to segregate waste materials such as cardboard, paper, glass and metal for recovery and reuse. Recyclable materials may be deposited by residents at the drop-off center operated by Norcal/Stevens Creek Disposal and Recycling at 650 Martin Avenue, Santa Clara. The drop-off center shall be available to citizens Monday through Friday, exclusive of legal holidays, between the hours of 8:00 a.m. to 4:30 p.m. Other drop-off locations for Recyclable Materials may be designated by the City from time to time. A list of recycling locations in the City, including some within Santa Clara County shall be maintained and available to the public in the Street Department's office.
- 8.B** Single family residential properties shall be provided with a weekly recycling collection service. Multi-family complexes may contract with the City for recycling Collection services. See Section 5.C.
- 8.C** Commercial and Institutional properties may contract with MTWS for recycling Collection services for an agreed upon fee. Businesses may have other companies collect source separated Recyclable Material at no charge, or be paid for value of Recyclable Material.
- 8.D** All Recyclable Materials set out for collection are the property of the City pursuant to City Code Section 8.25.280(a). It shall be illegal for any non-designated collector to remove Recyclable materials that are set out for the City of Santa Clara Residential curbside recycling program or any other industrial recycling program. Violators are subject to penalty as provided for in City Code Sections 8.25.330 and 8.25.350.

9. DISPOSAL

9.A NEWBY ISLAND LANDFILL

9.A.1 The area designated by the City as the authorized facility to dispose of municipal solid wastes is the Newby Island Landfill located at Dixon Landing Road at Highway 880 in Milpitas/San Jose. A list of other acceptable locations is available from the City's designated representative. Persons delivering acceptable wastes to a disposal facility shall transport them in a safe manner and in vehicles or equipment meeting the requirements of the current California Vehicle Code.

9.A.2 Disposal privileges shall be limited to:

- 9.A.2.(a)** Residents of the City of Santa Clara,
- 9.A.2.(b)** Property owners of the City of Santa Clara,
- 9.A.2.(c)** Persons holding a current City business license and transporting solid wastes generated from within the City of Santa Clara,
- 9.A.2.(d)** City's contracted hauler (MTWS) for the City of Santa Clara's hauled residential, commercial, and institutional refuse,
- 9.A.2.(e)** Non-exclusive Industrial waste franchise holders permitted by agreement, and
- 9.A.2.(f)** Self hauling City of Santa Clara business from their City of Santa Clara properties.

9.B Hazardous wastes are not permitted to be disposed of at the sanitary landfills. Hazardous wastes found shall be removed by the hauler or generator delivering such wastes from the site. Repeat offenders shall be prohibited from utilizing the sanitary landfill for the disposal of solid wastes.

9.C Users of the sanitary landfill shall follow the instructions and directions of authorized personnel to ensure that all waste matter is disposed of safely and without disruption or inconvenience to other users or the landfill operator.

9.D Salvaging and resource recovery is strictly prohibited, except by the landfill operators. Salvaging programs(s) shall be approved by the City.

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***APPENDIX “1” RULES AND REGULATIONS (“CLEAN GREEN”)
GREEN WASTE COLLECTION SERVICE***

- 1.0 “Clean Green Collection Service” is a green waste collection service that shall be provided weekly to residential dwellings within the City, and subscribed apartment complexes, condominiums, and mobile home developments.
- 2.0 “Clean Green” or “green waste,” which consists of weeds, leaves, lawn clippings, hedge and shrubbery cuttings, small tree branches and tree trimmings, wood, and sawdust. Small tree branches, tree trimmings, and wood not over four (4) inches in thickness and three (3) feet in length will be collected only if placed in provided carts. All other items not listed above shall not be collected. Use recycling collection service for recyclable materials. Use garbage collection service for all other non-hazardous items.
- 3.0 Any Container or package that food originates in, or bathroom and kitchen wastepaper products will not be collected with this service and shall be disposed of using the recycling collection service or through the garbage collection service, whichever is appropriate. No liquids or liquids in Containers, including dried up paint cans will be collected.
- 4.0 Clean Green materials shall be set out and contained within the City’s contractor provided automated wheeled cart (95 gallon capacity). A second cart may be requested from the City’s contractor.
- 5.0 The carts shall be placed weekly in the gutterline, wheels touching curb, three feet away from any objects, by the owner or occupant of the Premises no earlier than the day before the scheduled collection day and not later than 7:00 A.M. on the day of collection. On the day of collection, the empty carts shall be removed from the parkway and sidewalk line by the owner or occupant of the Premises and shall be returned for storage to the side or rear yard of the Premises.
- 6.0 Resident may request smaller cart or additional cart(s) for setout at no additional cost. Resident may change service once a year at no additional charge.
- 7.0 Clean Green collection service shall not be provided on the day observed by the City for the following holidays: January 1 (New Year’s Day), the Thursday set aside in November for Thanksgiving Day, and December 25 (Christmas). Collections for these holidays, and the remaining regular collection days in those same weeks following these holidays, shall be made on the following work day.
- 8.0 Clean Green materials deposited loose in the street, gutter, or public parkway shall not be collected unless specifically permitted by the City Council (i.e., Clean-Up Campaign).

APPENDIX “1” (continued)

- 9.0 Clean Green materials shall be stored in Containers provided by the City’s contract collector to each residential dwelling served. The maximum weight of any individual Container, including its contents, shall not exceed two hundred (200) pounds. The contents of the Container is not to exceed the rim of the cart.

***APPENDIX “2” RESIDENTIAL RECYCLING RULES AND
REGULATIONS***

- 1.0 Collection of designated Recyclable Materials will be collected weekly from single family, and subscribing multi-family properties.
- 2.0 Recyclable materials that may be set-out for collection are as follows:
 - 2.A. Rinsed mixed food and beverage containers described as follows, are to be placed curbside in City provided gray recycling tub bucket;
 - 2.A.1. GLASS. All glass food and beverage jars and bottles, such as fruit juice, mayonnaise and spaghetti sauce jars. Remove metal lids and place separately in bin.
 - 2.A.2.METAL. All metal food and beverage containers including those made of aluminum, tin, steel and bi-metal such as soda, pet food, soup and tuna cans. (Lids okay.)
 - 2.A.3.PLASTICS. PETE “No. 1” and HDPE “No. 2” (read label on bottom of Container). Clear opaque or colored containers including most milk and orange juice jugs, water bottles, detergent and shampoo containers. (Remove lids.)
 - 2.B. Paper products, described as follows, are to be bundled and tied, or placed in paper grocery bags in separate piles next to the gray Recycling Tub Bucket;
 - 2.B.1.NEWSPAPERS. Bagged and bundled newspapers acceptable or placed in additional or Resident provided 18 gallon Container or smaller.
 - 2.B.2. CORRUGATED CARDBOARD. Flattened cardboard bundled with string placed in a separate pile no layer than 3 feet by 3 feet in dimensions.
 - 2.B.3.MIXED PAPER. Mixed paper must be kept separate from newspaper. Put mixed paper in paper bags or placed in additional or resident provided Container (18 gallon or smaller). Types of permissible mixed paper are:
 - 2.B.3.(a) STANDARD PAPER
White Paper
Colored Paper
Computer Paper
Envelopes

APPENDIX “2” (Continued)

- 2.B.3.(b) **CHIPBOARD / PAPERBOARD**
Cereal Boxes (remove liners)
Cracker Boxes
Gift Boxes
Paper Towel Rolls
- 2.B.3.(c) **GLOSSY PAPER**
Magazines
Catalogs
Phone books
- 2.B.3.(d) **MISCELLANEOUS PAPER**
Junk Mail
Adhesive Notes
Paper Egg Cartons
Brown Paper Grocery Bags
Wrapping Paper

2.B.4. Non-allowable paper products include paper products and packaging contaminated by food, such as pizza boxes, juice boxes or paper milk cartons, food bags, liners, paper dishware and utensils, napkins, paper towels, facial tissues, blueprint or carbon paper, foil, metallic or plastic-coated paper products.

- 3.0 **USED MOTOR OIL.** Put used motor oil in one-gallon plastic Containers with tight- fitting screw top lids. Fliptop lids are acceptable, but must be taped down securely. You may place up to three one-gallon Containers for pickup next to your recycling tub bucket on your regularly scheduled collection day.
- 4.0 **USED OIL FILTERS.** Put used oil filters (fully drained) in sealed, leak-proof plastic bags and place curbside next to your recycling tub bucket.

APPENDIX “3” ANNUAL CLEAN-UP CAMPAIGN RULES

- 1.0 Special Clean-Up Campaign crews will remove all discards, including miscellaneous rubbish and large, bulky items set out by residents in front of their residential properties in the City.
- 2.0 Set out will be in the street unless resident contacts Street Department office (408) 615-3080 and signs release to set out and be collected in driveway. Place materials at least three feet from any obstruction, garbage cart, Clean Green cart, or vehicle. Please do not cover fences, retaining walls, fire hydrants, or landscaping with brush or discards, as damage may result. There will be no collection in posted alleys or private streets.
- 3.0 Any discardable material may be set out, exceptions are as follows:
 - 3.A No Garbage;
 - 3.B No automobiles, whole or large parts;
 - 3.C No type of liquid including waste motor oil, and paint;
 - 3.D No explosives, or live ammunition;
 - 3.E No hazardous wastes including batteries;
 - 3.F Contractor-generated materials (shingles, carpeting, drywall, insulation, etc.) in excess of one cubic yard will not be collected unless excess activity charge is paid in advance;
 - 3.G Piles of dirt, sod, concrete, or asphalt in excess of one cubic yard in total volume, will not be collected unless excess activity charge is paid in advance; and
 - 3.H No devices containing cathode ray tubes (crt's) such as televisions or computer monitors.
- 4.0 Material set out late (after material has already been collected); contractor generated material in excess of one cubic yard; or dirt, concrete, sod and/or asphalt in excess of one cubic yard will be subject to a late/excess quantity charge of \$25 for each cubic yard of material that has to be collected.
- 5.0 Refrigerators, freezers, air-conditioners, washers, dryers, televisions, computer monitors and tires **must** be separated and set out separately from the rest of your material. These items **can not** go into the landfill and will be collected by separate crews. Failure to separate may cause all your material to be by-passed and subject you to call back charges.
- 6.0 Brush, branches, and wood are to be cut to 6-foot lengths or less, stacked separately, and placed in the street parallel to the curb.
- 7.0 The City will be divided into weekly set-out areas. Maps will be delivered to residents, and publicized. To avoid being missed, or incurring late collection charges, material must be placed curbside according to regulations before 7 A.M.

APPENDIX “3” (Continued)

on the Monday of the week designated for set-out in your area, **but not prior to the Saturday before your pick-up week.**

- 8.0 During the Clean-Up Campaign, residents will be encouraged to park their cars in their garage or driveway, leaving room for materials to be set out and room for crews and trucks to maneuver.
- 9.0 Materials must be placed in the street, the curb in from of the residence, where the materials are generated. Placing materials in from of a neighbor’s house will be construed as illegal dumping.

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